

PROCEDURE PREPARATION	Completed	Partially Completed	Not attempted
Review patient data (labs, anticoagulants/antipatelets, allergies to lidocaine/chlorhexadine)			
Obtain consent			
Obtain supplies			
Position patient (Trendelenburg position if IJ or SC)			
Identify site via US, capture image			
Perform Time Out with RN			
Clean hands			
Clean site with chlorhexidine			
Put on sterile attire (hat, mask with face shield, gloves, gown)			
Drape patient and probe cover in sterile fashion			
PROCEDURE	Completed	Partially Completed	Not attempted
Check and prepare kit (confirm needle, guide wire, scalpel, and catheter function and are not damaged; prep sterile flushes; clamp appropriate catheter ports)			
Anesthetize entry site with US guidance and suture sites			
Access vein with US guidance			
Insert guide wire			
Confirm guide wire placement with US (with or without needle in place), capture image			
Make superficial skin incision at location of guide wire (can be with needle in place)			
Pass *dilator while holding guide wire to the depth measured on US, minimize bleeding (*small then large dilator for large bore CVC)			
Thread catheter over guide wire while holding guide wire securely			
Remove guide wire, clamping exit port immediately			
Aspirate all ports, ensuring easy blood return, then flush all ports and clamp all ports. Place appropriate caps on all ports.			
Suture catheter in place			
POST PROCEDURE	Completed	Partially Completed	Not attempted
Clean site, apply biopatch, then seal site with sterile dressing			
Dispose of all sharps and discard dirty material			
Clean hands			
Obtain CXR (if IJ or SC)			
Document procedure using standardized template			

Trainee: _____ **Supervisor:** _____ **Successful Completion:** Yes / No